

SCHOLARSHIPS POLICY

GEMS Education is driven by a singular purpose, to put a quality education within the reach of every student. In GEMS we are a window into a vibrant tomorrow - to their future, and their endless potential.

GEMS Cambridge International School Nairobi (CIN) is committed to recognising and supporting students' excellence. We are committed to the highest standards of academic excellence and dedicated to providing the best possible education for our students by developing the knowledge, understanding, skills and values essential for self-directed, life-long learning. We will develop in intellectually capable young people the creative minds, healthy bodies and ethical spirit needed to contribute wisdom, compassion and leadership to a global society.

We offer a fully inclusive curriculum based upon the National Curriculum for England that underpins our ethos of care, support and guidance, alongside high academic achievement.

We also have a pastoral system of four houses which offers a healthy sense of competition and leadership opportunities as well as a sense of belonging for all students, making the learning environment feel much smaller and safer.

Teaching **the National Curriculum for England** for students from Foundation Stage to Year 13, we provide opportunities for students to develop their full, all-around potential through a rich academic programme combined with a variety of extra-curricular activities that will enable students to view the world from different perspectives, examine various points of view and see themselves as part of our changing world community.

At **GEMS CIN** we recognise that our students have talents in Academics, Sport, Music and Drama and we seek to develop and enable our students to achieve maximum possibilities in the pursuit of high standards of excellence across all measures, within the concept of Global Citizenship.

Scholarship Guidelines

- Scholarships are awarded on merit and will be subject to annual review.
- They may be held for the duration of the student's time at GEMS CIN.
- Scholarships up to 50% may be awarded

The GEMS Cambridge International School Nairobi scholarships are offered to:

- Reward and encourage excellence.
- Recognise outstanding achievement or promise in the disciplines identified
- Provide regular opportunities for prominence and leadership within a given specialism

Criteria for Scholarships

The **Scholarship Committee** considers the following criteria when distributing scholarships:

1. Personal suitability

Your **Personal Statement** should be no more than 1 page and should include the following:

- Information about yourself which supports your application.
- Why you have chosen to study at GEMS CIN.
- What you think you will achieve personally, academically and socially?
- Any extra-curricular activities you are involved in which you feel support your application (for example impact on and community involvement, memberships of sporting or community clubs and associations).
- Why you think you would be a good ambassador for GEMS CIN
- Attitude / experience,

- Initiative
- Any international experience, civic / social engagement
- Your contribution to the diversity of the student body.

2. Portfolio of Supporting Evidence

- Strength of Academics and/or Sport / Creative Arts,
- References
- Testimonials
- Academic Performance - grades/transcripts, general academic qualification, linguistic qualification.
- Photographic / Documentary Evidence
- Work Experience.

3. Attitude and Performance

- Motivation
- Determination
- Commitment to achievement
- Impact on community
- Convincing / evidence of motivation to study at GEMS CIN.

4. Personal Handwritten Essay

- **The Principal** is responsible for managing the administration of scholarships.
- Scholarships are available at three points of entry in the Senior School but assessments for scholarships may be conducted at any time throughout the year.
- Applicants may enter for a scholarship no more than twice in any one year.

Entry into Year 9: Examination in January

- Scholarships are available to both internal and external candidates.
- Candidates should be registered and entered by the last Friday in the preceding November.

Application Timeline for Year 9

	Internal Candidates	External Candidates
Application deadline	Monday 13 th November 2017	Monday 13 th November 2017
Invitation sent to short-listed candidates:	Friday 17 th November 2017	Friday 17 th November 2017
Assessment examinations: week beginning	Monday 20 th November 2017	Monday 20 th November 2017
Interviews with scholarship committee	Monday 27 th November 2017	Monday 27 th November 2017
Confirmation of Scholarship Offer	Friday 1 st December 2017	Friday 1 st December 2017
Acceptance Letter Received	Friday 8 th November 2017	Friday 8 th November 2017

Entry into the Sixth Form: Examination in November

- Scholarships are available to both internal and external candidates.
- Candidates should be registered and entered by the first Monday in November as the assessment will take place later that month.
- An award of free music lessons may also be made.

Application Timeline for Year 12

	Internal Candidates	External Candidates
Application deadline	Monday 4 th June 2018	Monday 4 th June 2018
Invitation sent to short-listed candidates:	Monday 11 th June 2018	Monday 11 th June 2018
Assessment examinations: week beginning	Monday 18 th June 2018	Monday 18 th June 2018
Interviews with scholarship committee	Monday 27 th June 2018	Monday 27 th June 2018
Confirmation of Scholarship Offer	Friday 1 st July 2018	Friday 1 st July 2018
Acceptance Letter Received	Friday 8 th July 2018	Friday 8 th July 2018

Application Criteria

Applicants enrolling **from international curricular** for the Autumn term (September) 2018

- After careful review of applications, long-listed candidates will be invited to undertake our scholarship assessments. The results of those assessments will determine short-listed candidates, who will be invited for a final interview with the scholarship committee.
- Please carefully review this scholarship document, which includes the application form.

Academic Scholarships Criteria

- Full report from candidate's present and past schools including analysis of results achieved
- Verbal and non-verbal reasoning test (age appropriate)
- Oral Interview
- Successful completion of internal GEMS Cambridge International School-Nairobi assessments
- Personal statement
- Portfolio of Evidence
- Handwritten essay

Application Procedure

Candidates should complete the following process:

- Complete the scholarship application form (enclosed).
- Attach supporting documentary evidence including Personal Statement and Portfolio (pdf)
- Attach the required essay, completed in the students own words. This should be handwritten.
- **Please submit this application form, essay, supporting documents (if any) and report progress results as**
- **Hard copy directly to the school or**
- **Soft copy via email to: registrar_cin@gemsedu.com. By the closing agreed date**

Letter Offers

- Following the selection process the Principal will send a letter to each candidate.
- This will be either offering a scholarship or explaining that the candidate has not met the criteria on this occasion. Unsuccessful applicants may be offered the opportunity of a full fee paying place if there are vacancies within the school.

- **The offer will clarify the:**
 - Value of the scholarship
 - Period for which the scholarship applies or will be reviewed
 - In what ways the student is expected to make a contribution to the life of the school community

- **Monitoring of progress and attainment** and circumstances where the scholarship may be withdrawn
Student’s performance (including attitude, contribution to school life and progress) are monitored and reviewed by the Principal and Head of School.
- **This process** involves
 - Discussion with the student
 - Review of assessment of his or her attainment and progress in the area in which the scholarship has been awarded.
 - The student should at least, continue to demonstrate the potential and commitment seen at the time of the award in order to retain it.
- Parents are required to confirm acceptance of the scholarship in writing within one week.
External candidates are also required to register with the school at the same.

Note: GEMS Cambridge International School Nairobi reserves the right to withdraw the scholarships where documents submitted cannot be evidenced.

Marketing and Promotion of Scholarships

School Website	GEMS CIN Home Page Discrete section with available downloads
Local Press (Articles / Stories of Interest)	Ensure local media are consistently updates about students / schools success
Adverts	Local / National Press Magazines Digital
Networking	Marquee Events Wider network – Business Groups / UN
Celebrating Students Success	Assemblies Student display Boards School Newsletters Social Media
Open days	Dates TBC each term
Social Media	Facebook Instagram LinkedIn What’s App

Further Information

For further information or clarification regarding application, please contact

The Scholarship Committee at:

GEMS Cambridge International School Nairobi.

Address: GEMS Cambridge International School-Nairobi

Karen / Langata – Magadi Road

Email: registrar_cin@gemsedu.com

Phone: +254 (0)732 173 000

Scholarship Application Form

Application Form

- This form is important and helps the Scholarship Committee get to know the applicant. We appreciate thoughtful responses, and encourage the student to take time to best represent the candidate as a person and why he/she deserves a scholarship.

End-of-Year Results

- Outstanding performance in the specific area is only part of the criteria.
- For all applicants, academic success is an important component of being a member of the school.
- Please provide results of either your end-of-year or interim reports (whichever is most recent). However, if you have not received them yet, please submit results from the previous year. Semi-finalists in the next stage of the selection process need to submit original copies for verification.

Assessment Criteria

- Students applying for a part scholarship in the following year groups will have to demonstrate the following **Academic Profile:**
 - Year 9 External Students: International UK NC or Equivalent assessed as Grade A

For 8 4 4 students, the following applies:

 - Above 370 but below 400 (KCPE) – 25% scholarship
 - Above 400 (KCPE) – 30% scholarship
 - Year 10 (Internal or International) students must be Grade A
 - Year 12 All Students IGCSE Minimum 8 A* - B
- **Internal Assessment**

Shortlisted candidates will be invited to sit internal assessments based on external examinations. This will support the candidates' application evidence.
- **Personal Statement and Portfolio of Supporting Evidence**

Along with the essay, applicants are invited to submit a persuasive Personal Statement and Portfolio of Supporting Evidence, for example showcasing achievement both visually and through the documentation of academic achievements.
- **The Essay**

The hand-written essay gives you the opportunity to share why you are interested in a scholarship to study at GEMS Cambridge International School Nairobi.

 - The format is entirely up to you.
 - The length of the essay is restricted to one A4 sheet, double-sided.
 - It should be handwritten.
- **Supporting Documents**

A maximum of three pages of additional information, certificates or testimonials will be accepted. Please clearly label all supporting application items with the candidate's name. These will be returned, if requested.
- **Submission**

Please submit this application form, essay, supporting documents (if any) and report progress results as

 - **Hard copy directly to the school or**
 - **Soft copy via email to: registrar_cin@gemsedu.com.**

Scholarship Application Form

Personal Particulars

Name: _____ Gender: _____

Date of Birth: _____

Nationality: _____

Current Physical Address:

Email: _____

Phone (Home): _____ (Mobile): _____

Family Particulars

Please include information on all immediate family members.

Number	Name	Relationship to Applicant

Name of parent/ guardian:

Email: _____

Contact Number (Home): _____ (Mobile): _____

Address of parent/ guardian (if different from above):

Academic Record

Present School (subject results)	Past School (subject results)

Do you currently hold a scholarship at your school? Are you planning to apply for a scholarship at another institution? Please provide details

Student's Endorsement

I have read the information regarding GEMS Cambridge International School-Nairobi scholarships and I understand the selection criteria for a GEMS scholarship. I confirm that the statements provided in my application are my own. They are true and accurate. The Scholarship Committee has my permission to verify this information.

Name of Applicant: _____

Signature: _____

Date: _____

Parent/Guardian's Endorsement

I have read the information sheet on the first page and I understand the selection criteria for the GEMS scholarship. This application has been made with my full knowledge and approval, and the facts as given in the form are, to the best of my understanding, true and accurate. The Scholarship Committee has the right to verify this information

Name of Parent/ Guardian: _____

Relationship to Applicant: _____

Signature: _____